

# ABERDEEN CITY COUNCIL

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**COMMITTEE: Budget Monitoring Board**

**DATE: 27 March 2009**

**REPORT BY CITY CHAMBERLAIN**

## **BUDGET SAVINGS 2008/09 – UPDATE REPORT**

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### **1. PURPOSE OF REPORT**

The purpose of this report is to provide members with an update report, by service, on progress in achieving the approved budget savings.

### **2. RECOMMENDATION(S)**

That members consider and note the updates detailed at Appendix A of this report which have been provided by Services.

### **3. FINANCIAL IMPLICATIONS**

Progress on achieving the approved budget savings will reflect upon the forecast out-turn position. The last forecast out-turn reported to the Board identified a projected overspend on Net Expenditure of £8.4 million which was offset by favourable funding movements (£0.4million) on council tax and central government funding with the balance then met from the capital fund contributions to the General Fund Reserve and the resultant uncommitted General Fund Reserve balance. This was previously agreed by the Board. The main reason for the projected net overspend, as previously reported, is largely due to planned savings within Social Work not being fully achieved.

### **4. SERVICE & COMMUNITY IMPACT**

There are none directly in relation to this report. However, managers across the organisation are required to continue to actively manage their budgets and put appropriate measures in place to counteract adverse movements on the delivery of specific saving.

Members should note that the Interim Project Director for Social Work identified that savings proposals were not likely to be achieved within acceptable risk parameters and changes in Social Work needed to be managed over a longer period. These savings are therefore not included in the detailed appendices to this report.

### **5. OTHER IMPLICATIONS**

None directly in relation to this report.

## **6. REPORT**

- 6.1 The Council approved a range of budget savings for 2008/09 the details of which are held in the performance management system (Covalent) which supports officers in their reporting of progress on related action and allows a review of progress on the actual delivery of savings.
- 6.2 The attached updated Covalent reports, at Appendices A and B which outline that £30 million of savings will be achieved, are set out in the interim structure/service arrangements and as an introduction to service savings the Corporate Director has provided an overview commentary on the context of these specific savings within their overall service budget. For instance outlining alternative steps being taken to counteract any difference between the budget savings and the forecast current value.
- 6.3 Appendix A includes those savings where Services have supplied an update since the last report was prepared (since mid-January 2009) and those savings which remain flagged as a red or amber indicator of progress.
- 6.4 Appendix B includes the remaining savings, all of which have previously reported as delivered and flagged as green.
- 6.5 The latest projected out-turn position is reported to the Board in a separate report on this agenda.

## **7. AUTHORISED SIGNATURE**

Susan Cooper,  
City Chamberlain  
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tel: 522551

## **8. REPORT AUTHOR DETAILS**

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Appendices A & B – Services input and update.

## **9. BACKGROUND PAPERS**

None



# Budget Savings Report (4)

Report Author: Jonathan Belford

18/03/2009

Rows are sorted by Due Date.

## Responsible OUs: Continuous Improvement







Status: CI in totality continues to forecast that the service will be coming in on/under budget for 2008/9 (approx £500K). Whilst there is an element to our original savings not expected to be fully made, this is more than compensated for by alternative saving made elsewhere in the CI budget

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE OS-C.24	Review of Graphics Unit	£21,000	£21,000	31/03/09	06/02/09	This saving has been realised with the final sum being achieved through increasing unit prices on printing and paper and also with the final total being realised through a reduction of staffing costs.	Victoria Livingstone
		BSAVE 0708 CI	Knock-on effects of savings in 2007-08 CI	£242,000	£242,000	31/03/09	16/02/09	This saving has been fully met by reduction of expenditure in various cost centres.	Jacek Nowak
				£263,000	£263,000				

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Strategic Leadership

Status: The Strategic Leadership team monitor the their revenue budget on a regular basis to ensure that planned savings are achieved and that the overall spend remains on schedule. The latest detailed monitoring report confirms that the planned savings will be achieved and the budget is on target.

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE CSS SL	Savings to be found by Strategic Leadership	£1,014,000	£1,014,000	31/03/09	16/01/09	Actions completed and savings on track for delivery.	Graham Hossack
		BSAVE 0708 SL	Knock-on effects of savings in 2007-08 SL	£325,000	£325,000	31/03/09	20/01/09	Savings removed from base budget and service is managing on the basis of the reduced budgets across the service.	Graham Hossack
		BSAVE OS 2	Community Based Learning ALC & Clerical spend.	£88,000	£88,000	31/03/09	12/02/09	Full savings are on target through the implementation of plan to make savings through various measures including staff reductions, reductions in grants to other bodies, income generation and ESOL grant of £54k.	Kath Beveridge
				£1,427,000	£1,427,000				

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Housing

Status: We have achieved total savings of £1,217.5k against a target of £1,482k, a shortfall of £264.5k. This is a favourable movement of £160k on the previously reported position.

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE TP(A)R22-4	Increase provision of temporary homelessness accommodation	£60,000	£0	31/03/09	17/03/09	17/03/09 Due to increase in presentations for homelessness, there has been no reduction in the use of Bed & Breakfast accommodation this year. This saving will not be made	Janice Gardner; Allan Whyte
		BSAVE 0708 C	Knock-on effects of savings in 07/08	£698,000	£517,500	31/03/09	17/03/09	17/03/09 A further £150K of savings have been identified within Culture & Learning.	Pete Leonard; Gillian Milne
		BSAVE 6a-14.24	Skateboard Park	£24,000	£0	31/03/09	20/01/09	20/01/09 It was identified at an early stage that this saving had been put forward in error. Actions had been taken separately to identify alternative savings of an equivalent amount. However, this has not been possible and the saving will not be achieved.	Pete Leonard; Gillian Milne
		BSAVE 6f-18.50	Homeless charges to HRA	£200,000	£200,000	31/03/09	03/03/09	27/02/09 - The saving has been made by a further re-allocation from the former ring fenced homeless strategy monies	Janice Gardner; Allan Whyte
		BSAVE 6f-1.1c	Supply Chain	£50,000	£50,000	31/03/09	21/08/08	21/08/08. Savings appear to be on track, risk of full spend not being captured to be investigated prior to moving to Green.	Pete Leonard; Gillian Milne
		BSAVE OS-SE.1a	Overheads in Building Maintenance	£350,000	£350,000	31/03/09	03/03/09	27/02/09 - Indications at this juncture is that the budget saving will be made.	Ian Burrows; Gillian Milne; Allan Whyte
				£1,382,000	£1,117,500				

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Resources Management

Status: Resources Management Team monitors the Resources Management Budget on a regular basis to ensure that planned savings are achieved and that the overall spend remains on schedule. The latest detailed monitoring report confirms that the planned savings will be achieved and the budget is on target.















Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE CSS RM 1	HR Staff Turnover Saving	£99,000	£99,000	31/03/09	20/01/09	Base budget updated to include the saving required, budget being managed on the basis of reduced budget availability. Latest projection is that saving will be achieved in full.	
		BSAVE CSS RM 2	WP Operator post removed from City Chamberlain's Budget	£10,000	£10,000	31/03/09	20/01/09	Base budget updated to include the saving required, post not filled. Latest projection is that saving will be achieved in full.	
		BSAVE CSS RM 3	Procurement Savings	£1,467,000	£1,467,000	31/03/09	20/01/09	Various commodities have been identified including Agency Staff, printing costs / consumables, insurance, and taxis. The total potential saving projected is in excess of the target but will depend on the spending behaviour of services. Specific report to the Budget Monitoring Board 27 June 2008 provides detail. The Revenue Budgets across ACC to which this BSAVE relates have been identified and during December 08 the BSAVE was applied. Corporately the saving will be achieved in full.	
		BSAVE CSS RM 4	RDD savings	£179,000	£179,000	31/03/09	20/01/09	Savings removed from base budget and service is managing on the basis of that reduced budget. Latest projection is that the saving will be achieved in full.	
		BSAVE CSS RM 5	Resources Support delete post	£14,000	£14,000	31/03/09	20/01/09	Base budget updated to include the saving required, post deleted from establishment. Latest projection is that the saving will be achieved in full.	
		BSAVE CSS RM 6	Training Courses	£119,000	£119,000	31/03/09	20/01/09	Base budget updated to include the saving required, courses being run on the basis of reduced budget availability. Latest projection is that the saving will be achieved in full.	
		BSAVE CSS RM 7	Democratic Services	£76,000	£76,000	31/03/09	20/01/09	Savings removed from base budget and service is managing on the basis of that reduced budget. Latest projection is that the saving will be achieved in full.	
		BSAVE 0708 RM	Knock-on effects of savings in 07/08	£194,000	£194,000	31/03/09	20/01/09	Savings removed from base budget and service is managing on the basis of that reduced budget. Latest projection is that the saving will be achieved in full.	

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
				£2,158,000	£2,158,000				















Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Environment and Infrastructure







Status: The Environment and Infrastructure SMT Members continue to meet on a weekly basis to monitor progress in achieving the 08/09 budget savings. The SMT met on the 20 January to review the Covalent entries under E&I. The vast majority of the savings are on target to be made via the original proposals. Where some specific savings have proven difficult to achieve these have been replaced by alternative savings plans and we are confident that the overall budget out-turn figures for Environment and Infrastructure will be positive and be able to contribute to savings which have not been able to be made such as the timing error on the saving related to the Hazlehead Golf Course of £375,000













Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6f-7.15	Public Toilets Charging, Reduction in Cleansing Staff	£217,000	£217,000	31/03/09	20/01/09	On track to make savings of £42,000 with Cleansing staff. Balance will be made up by saving E and I labour cost production.	Steven Shaw; Allan Whyte
		BSAVE 6f-9.18	Car Parking - Increase charges	£610,000	£1,010,000	31/03/09	12/02/09	Monthly Budget Monitoring predicts surplus income of £400,000.	Neil Carnegie; Gordon McIntosh; Hugh Murdoch
		BSAVE 6f-1.1b	2% efficiency on fleet costs	£60,000	£60,000	31/03/09	12/02/09	Service in line with budget. Re-location of staff and equipment has been undertaken. Some outstanding issues to be resolved. Mainly concerning external parking area.	Hugh Murdoch; Angus Sefton
		BSAVE 6f-2.2	Adopt Edinburgh Service Standards	£400,000	£400,000	31/03/09	12/02/09	Report approved by Policy and Strategy Committee. Revised budget for 2008/09 is now reduced by the required £400,000, therefore this action is complete. Recent winter weather conditions have put strain on budget overall.	Gordon McIntosh; Hugh Murdoch
		BSAVE 6a-19.3	Rationalise Overtime/Use of Agency Staff	£100,000	£95,000	31/03/09	12/03/09	The savings from labour costs are monitored weekly and this shows that the saving is on target to be met.	Gordon McIntosh; Norrie Steed
		BSAVE 6f-4.5	Move to 2-3 year rolling programme for shrub pruning	£50,000	£37,500	31/03/09	20/01/09	Saving on course to be made. New pruning regime brought into force from the start of the financial year 2008/09. Will <u>physically</u> take effect from winter 2008/09.	Gordon McIntosh; Norrie Steed
		BSAVE OS-SE.30	Incorporate the taxi inspection service into the ACC fleet maintenance service and develop the MOT facilities	£50,000	£40,000	31/03/09	12/02/09	This has been linked to saving 6f 1.1b and overall budget on track to come in within spending limits. Further actions required to complete saving which will be sustained in 09/10.	Gordon McIntosh; Hugh Murdoch; Angus Sefton



Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE OS-SE.13 N	Allotment recycling savings	£2,000	£1,500	31/03/09	15/01/09	15/01/09 Forecast outturn shows spend on budget but actions associated with delivering budget are not complete. Total saving of £33,000 split based on number of allotments should be North £2000.00, Central £9000.00 and South £22000.00	Hugh Murdoch
		BSAVE OS-SE.22	Higher fees for trade waste	£100,000	£100,000	31/03/09	16/01/09	15/01/08 On target, Project <b>BSAVE OS-SE.21</b> is now running in conjunction, both are jointly on target.	Hugh Murdoch
		BSAVE OS-SE.21	Reduction in trade waste	£264,000	£264,000	31/03/09	16/01/09	15/01/08 This project has now been merged with <b>BSAVE-OS-SE.22</b> . The combined project is currently on track and the combined saving is on target. On track.	Hugh Murdoch
		BSAVE 6f-20.59	Closure of Summerhill	£35,000	£41,500	31/03/09	18/02/09	Forecast outturn shows spend on budget but actions associated with delivering budget are not complete. Reduction in cleaning been partially successful as encountering issues around staff being installed into Summerhill from other properties. Ongoing discussions with Chief Officers of services who are endeavouring to move staff into Summerhill and to identify what the costs associated with this will be.	Hugh Murdoch
		BSAVE 6f-18.49	Increase Cremation costs	£50,000	£50,000	31/03/09	12/02/09	The current figure, as at 07 February, for income from Cremations is £1,054,000 and it is anticipated that this saving is on target to be achieved.	George Cruickshank; Gordon McIntosh; Norrie Steed
		BSAVE 6f-12.26	Introduce charges for special collections	£300,000	£100,000	31/03/09	20/01/09	Gap generated through increased income from Trade Waste. The downward trend on chargeable requests continues. The original anticipated saving of £300,000 will not be achieved, the new outturn is forecast at £100,000 from August 2008 to financial year end. Still being monitored to assess if trends continue to forecast the revised saving of 100k.	Hugh Murdoch
		BSAVE 6f-19.51	Roads - gully maintenance on response basis	£70,000	£55,000	31/03/09	20/01/09	Program of works set up, reduced number of working gully emptiers to 2, tackling response maintenance only. Saving on course to be made at year end.	Gordon McIntosh; Hugh Murdoch

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6f-20.55	Road Safety/Traffic Management	£80,000	£50,000	31/03/09	20/01/09	Operations reduced to Staff time only preparing reports and traffic orders. No work from this budget will be issued this year. Saving on course to be made at year end.	Gordon McIntosh; Hugh Murdoch
		BSAVE 6f-14.32a	Doonies Farm closure	£100,000	£70,000	31/03/09	12/02/09	The farm continues to be run, pending the agreement of a long-term lease with the Council, by Friends of Doonie's , as per the decision of the Urgent Business Committee on 1st August 2008. Four invoices for the full running costs of the farm have been issued so far. In addition, surplus stock is being sold , with the proceeds going back to the City Council. In excess of £70,000 has been made from sales of surplus stock to date. Friends Of Doonie's are meeting with organisations on 12th February 2009 to discuss possible social enterprise funding. If that is successful, they will be meeting in the next week, with Council officers, to complete the details of a draft lease for the consideration of the Flected Members.	Gordon McIntosh; Norrie Steed
		BSAVE 6f-16.40a	Hazlehead Pets Corner - 50p increase	£10,000	£10,000	31/03/09	28/01/09	At the end of period 9 of monitoring, the income from attendance at Pets' Corner stood at £28,000, with an overall income of £34500.	George Cruickshank; Gordon McIntosh; Norrie Steed
		BSAVE TP(A)R28-9	Transport provision split 60:40 children to adults	£100,000	£100,000	31/03/09	13/02/09	This saving should be linked to BSAVE TP(C)R2830 where there is an estimated saving of £704,313.	Norrie Steed

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE TP(C)R283 0	Integrated Transport Strategy (including Budget Savings)	£150,000	£704,313	31/03/09	12/02/09	<p><b>School Transport</b> Budget 08/09 £3,307,000 Estimated 08/09 Expenditure £2,950,000 Estimated 08/09 <b>Saving £357,000</b></p> <p>Additional journeys from outwith the city, high costs at Cordyce school and a slight increase in transport provision at various schools has increased expenditure to around ~£3m.</p> <p><b>SW Children</b> Advised Budget 08/09 £110,000 (NB Ledger shows budgets of ~£40k) Estimated 08/09 Expenditure £89,000 Estimated 08/09 <b>Saving £21,000</b></p> <p>An increase in transport provision from North has decreased savings, 4 children were previously being transported by staff, now by private transport. It costs around 33% more to transport an individual child by a social work staff member.</p> <p><b>Fleet (Adults)</b> Budget 08/09 £1,266,114 Estimated 08/09 Expenditure £939,801 Estimated 08/09 <b>Saving £326,313</b></p> <p>Total Budgets £4,683,114 Total Estimated Expenditure £3,978,801 <b>Total Estimated Saving Overall £704,313</b></p> <p>A further saving in 2009/10 for School Transport has been identified in excess of £100,000 through retendering of contracts with the private transport sector and greater use of internal fleet vehicles.</p> <p>In 2009/10 Fleet expenditure may increase as more scl</p>	Andrew Stokes
		BSAVE 6f- 18.46S	Cemetery Maintenance	£8,502	£200	31/03/09	20/01/09	Labour cost reductions. Balance to be met.	George Cruickshank; Gordon McIntosh; Norrie Steed
		BSAVE 0708 S	Knock-on Effects of Savings in 07/08	£275,000	£275,000	31/03/09	13/02/09	This saving has been re-allocated throughout other areas of the service.	Gordon McIntosh

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6f-18.46 N	Cemetery Maintenance (North)	£1,498	£1,250	31/03/09	20/01/09	Labour cost reductions. Balance to be met.	Hugh Murdoch
		BSAVE 6f-20.57 N	School Meals Prices (North)	£61,426	£60,000	31/03/09	16/01/09	16/01/09 Forecast outturn shows spend on budget but actions associated with delivering budget are not complete. Not able to update financial information as was managed old DSO admin team which now reduced from 5 to 1 member of staff with savings from this reduction probably set against BSAVE 0708.	Hugh Murdoch
		BSAVE 6f-18.48S	Under Used Bowling	£100,000	£75,000	31/03/09	20/01/09	The current labour analysis costs indicate that this extra £30,000 saving will be achieved.	Gordon McIntosh; Norrie Steed
		BSAVE 6f-20.57S	School Meals Prices	£65,440	£15,000	31/03/09			Gordon McIntosh; Hugh Murdoch
		BSAVE 6f-20.57C	School Meals Prices	£23,134	£15,000	31/03/09	15/09/08	15/09/08 School Meal price increase implemented April 2008, meal uptakes being monitored to ensure required budget targets are achieved. It is anticipated that uptake this term will show an increase compared with last.	Allan Doig; Gordon McIntosh
		BSAVE OS-SE.3S	Allotment Recycling	£22,000	£2,000	31/03/09	21/08/08	This saving will be achieved.	Gordon McIntosh; Norrie Steed
				£3,305,000	£3,849,263				



Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Health & Care

Status: A great deal of progress has been made on delivering Social Work savings, with for instance external work commissioned to analyse the potential for reducing high cost packages and the management of appropriate accommodation for looked after children which has resulted in children coming back to the City and has drastically reduced the number of children placed outside the City. It has been previously reported to the Board that a small number of significant savings will not be achieved in the financial year, and the Budget Monitoring Board has agreed to the use of the Capital Fund as a one-off source of funding this year to meet the net shortfall in Social Work. Therefore the related savings requirements, from Childrens Services (£6.7 million), Adults Services & In-Control (£4.15 million), Eligibility Criteria (£4.25 million) and Move from residential and day care centre provision (£500k), are not detailed in this report.

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6d-3.8	Horizons Rehab Centre	£33,000	£0	31/03/09	12/09/08	12/09/08 Savings have been identified and progress towards achieving target being made	Liz Taylor
		BSAVE 6d-4.16	MH user network	£35,000	£15,000	31/03/09	02/12/08	02/11/08 £15,000 savings made. This was all we funded in the first place and this was an error in the budget savings book which was pointed out at the time but has never been rectified.	Liz Taylor
		BSAVE 6c-6.37	Domestic Abuse	£32,000	£32,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-7.43	Outreach Team	£43,000	£43,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-6.38	RACH	£16,000	£16,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-6.39	Team Leader for Outreach & IT Services	£42,000	£42,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-7.40	S17 payments - Looked After Children	£8,000	£0	31/03/09	20/01/09	Not achieved. £45k shortfall.	Dave Tumelty
		BSAVE 6c-7.42	S22 Payments - Support individuals to support children in need	£10,000	£10,000	31/03/09	20/01/09	Achieved.	Liz Taylor
		BSAVE 6d1.2	Closure of Marischal Street	£200,000	£200,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-5.24	Reduction Section 22 Payments	£7,000	£7,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-5.25	Reduction Section 17 Payments	£15,000	£13,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-5.26	Review staffing Williamson Family Centre	£50,000	£50,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-5.27	Review staffing and reduce - Quarry Family Centre	£50,000	£50,000	31/03/09	20/01/09	Achieved.	Dave Tumelty

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6c-5.29	Revised meal provision Williamson Family Centre	£14,000	£14,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-6.30	Revised meal provision Quarry Family Centre	£14,000	£14,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6c-6.31	Reduction in budget provision to Early Years post	£5,000	£5,000	31/03/09	20/01/09	Achieved.	Dave Tumelty
		BSAVE 6d-1.1	Reduce Staff in Welfare Rights Team	£100,000	£60,000	31/03/09	26/01/09	£60k achieved. Full amount will not be met as described in previous report.	Liz Taylor
		BSAVE 6c-3.13	Reduce Day Care packages Children with Disabilities	£50,000	£20,000	31/03/09	26/01/09	£20k achieved. Full amount will not be met as described in previous report.	Dave Tumelty
		BSAVE 6c-4.17	Reduction Section 22 Payments	£5,000	£2,000	31/03/09	26/01/09	£2k achieved. Full amount will not be met as described in previous report.	Dave Tumelty
		BSAVE 6c-4.18	Reduction Section 17 Payments	£8,000	£3,000	31/03/09	26/01/09	£3k achieved. Full amount will not be met as described in previous report.	Dave Tumelty
		BSAVE 6d-6.19	Supported Employment	£300,000	£300,000	31/03/09	26/01/09	In confidence. Achieved- Glencraft business plan now in place.	Dave Tumelty
		BSAVE 6c-4.19	Review Staffing and reduce Deeside Family Centre	£61,000	£61,000	31/03/09	26/01/09	Achieved.	Murray Leys
		BSAVE 6c-4.20	Reduction of home packages Children with Disabilities	£24,000	£10,000	31/03/09	26/01/09	£10k achieved. Full amount will not be met as described in previous report.	Dave Tumelty
		BSAVE 6c-4.21	Reduction of staffing in Fostering	£32,000	£32,000	31/03/09	26/01/09	Achieved.	Dave Tumelty
		BSAVE OS-A.44	Reduce Administration Costs	£2,000	£2,000	31/03/09	26/01/09	Achieved.	Murray Leys
		BSAVE OS-A.45	Ensure that staffing at Kaim Court (former Pitfodels) is met within existing resources	£50,000	£30,000	31/03/09	26/01/09	£30k achieved. Full year saving will not be met as described in previous report.	Liz Taylor
		BSAVE OS-A.46	Ensure that staffing at Balnagask Court is met within existing resources	£75,000	£50,000	31/03/09	26/01/09	£50k achieved. Full year saving will not be met as described in previous report.	Liz Taylor
		BSAVE OS-A.47	Reduce Staff in Duty Team	£30,000	£30,000	31/03/09	26/01/09	Achieved.	Liz Taylor

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE TP(A)R7	Introduce telecare	£800,000	£800,000	31/03/09	26/01/09	<p>These budget savings are included in the £12.8m of budget savings that were previously allocated to Social Work, but which CMT agreed were unachievable. The savings are therefore being made by other Corporate efficiencies.</p> <p>Key outcomes to date 2008/09 (April – September 2008) as per National Telecare Programme evaluation returns.</p> <p>The following highlight the impact of Telecare to date:                      Reduction in delayed discharges of individuals                      Target 10 Achieved 4 (estimated saving to Health £8,400)                      Reduction in the number of unplanned hospital admissions:                      Target 20 Achieved 7 (estimated saving to Health £38,400)                      Reduction in the number of care home admissions:                      Target 10 Achieved 9 (estimated saving £208,416)                      Number of people able to maintain themselves at home:                      Target 20 Achieved 42* (estimated saving £976,950 if based on avoidance of care home admission)                      (*This figure includes data on those receiving telecare to support: carers/respite - 7; independent living - 13; &amp; 4 where main aim was to minimise risk)</p> <p><b>Please note:</b> Telecare is likely to achieve efficiency savings</p> <p>Assumptions for calculation of efficiencies are based on</p> <p>Delayed discharge - assumption of avoidance of 1 week                      Avoidance of admission to hospital - based on national                      Avoidance of admission to care home - estimated as full                      Support for Independent living - based on avoidance of</p>	Liz Taylor

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE TP(A)R17	Self directed support	£350,000	£312,000	31/03/09	26/01/09	As reported previously the projected Total Saving for 08/09 between this action and BSAVE TP (A) R12 is £512k. Further work commissioned in conjunction with Philip Cotterill (Interim Social Care Director) to drive forward that all the saving will be delivered in 2008/09. Need to avoid double counting between this saving line and BSAVE OS 5. These budget savings are included in the £12.8m of budget savings that were previously allocated to Social Work, but which CMT agreed were unachievable. The savings are therefore being made by other Corporate efficiencies.	Liz Taylor
		BSAVE 6d-3.12	Choices Day Centre - Physical Disabilities	£268,000	£150,000	31/03/09	16/02/09	Final three staff now redeployed- savings to be updated. Still incurring premises costs.	Liz Taylor
		BSAVE 6d-4.13	Rosehill Day Centre - Learning Disabilities	£94,000	£94,000	31/03/09	16/02/09	Savings achieved.	Liz Taylor
		BSAVE 6d-3.10	Social Work/Care Mgmt adults in hospital	£48,000	£48,000	31/03/09	16/02/09	Savings achieved.	Liz Taylor
		BSAVE 6d-4.14	Woodend Social Work/Care Mgmt	£24,000	£24,000	31/03/09	16/02/09	Savings achieved.	Liz Taylor
		BSAVE 6d-6.20	Rosewell	£235,000	£235,000	31/03/09	16/02/09	Savings achieved.	Liz Taylor
		BSAVE 6d-2.6	Reduction of Residential care at Stocket Parade	£50,000		31/03/09	16/02/09	Actions still being taken to achieve savings.	Liz Taylor
		BSAVE 6d-2.5	Reduction of Day Service at Burnside	£100,000	£90,000	31/03/09	16/02/09	Actions still being undertaken to achieve savings.	Liz Taylor
		BSAVE 6d-1.3	Closure of Aye Can Facility	£93,000	£69,057	31/03/09	16/02/09	Forecast outturn shows savings will be achieved but associated actions are still underway. Ayecan closed on the 31st July 2008.	Liz Taylor
		BSAVE 6E-2.3	Transfer housing wardens to Tenants First.	£86,000	£20,465	31/03/09	18/02/09	Service successfully transferred on 01 December 2008. Savings fully offset by savings achieved through BSAVE 6e 1.1 and 1.2	Garry Brown; Heather Stadames
		BSAVE 6c-7.41	IT Team - Craiglea	£80,000	£80,000	31/03/09	25/02/09	This was achieved.	Dave Tumelty
				£3,539,000	£3,033,522				



Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
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### Responsible OUs: Culture & Learning

























#### Status:











1. The Culture & Learning Services are accountable for 86 savings totaling £14,383,539 of which 82% is expected to be achieved.
2. The out-turn figures (via Finance) reflects the following savings which will not be realised totalling £2,622,000 (18%)
  - BSAVE 6a-11.12b – Auchmill – 20k shortfall – reduced income due to non-payment
  - BSAVE 6a-1.1 - Museum shops – 50k shortfall – reduced visiting hours
  - BSAVE 6f-21.60 - Catering – 72k shortfall – considered by BMB in January 2009
  - BSAVE OS-CL.41 – Linksfield Site - 60k shortfall– Lack of tenants
  - BSAVE 6a-18.39 - Hazlehead Golf:- £375k shortfall – previously reported to BMB by Strategic Leadership
  - BSAVE 6b-2.7 - School Estate Strategy (Phase One);- £325k shortfall – actual realized from 5 closures is less than original estimate
  - BSAVE TP(C)R6 - Teaching Formula:- £260k shortfall – part year saving realized, original sum in budget based on full year but could only be implemented from August 08.
    - BSAVE 6b-3.8 SL - NPAF : £800k shortfall – reported to BMB Dec 08, agreed will be accommodated as at 01/04/09 in new base budget.
    - BSAVE 6a.4.1b C – 10% increase - 97k shortfall – Reduction in season ticket income. And problems with income reconciliation.
    - BSAVE 6b-7.52 - Early Retirement Options Teachers:- £500k shortfall– the actual number of retirements (34) has realized the required base budget
    - BSAVE 6a-16.31 – Dyce Pool- 40k shortfall – Delays in Voluntary Severance
    - BSAVE 6a-7.5e – Swimming lessons – 23k shortfall – Reduced income











The values above total £2,622k.















3. The Service continues to minimise shortfalls through alternative reduction in expenditure











Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6a-11.12b	Auchmill - hand over running of starters box	£40,000	£20,000	31/03/09	17/03/09	17/03/09 Full savings will not be achieved. Expenditure has been reduced in line with budget savings. However, income has reduced considerably as a result of difficulties in collecting money.	David Wright
		BSAVE 6a-15.27	Northfield swimming pool - comparable costs	£54,000	£53,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. New pool programme implemented on 18/08/08 based on reduced staffing numbers. On track to make savings	David Wright



























Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE OS-C.8	Whitespace	£10,000	£9,900	31/03/09	13/02/09	12/02/09 Full savings expected to be achieved but not confirmed. Charges for Whitespace courses have been increased, balance of saving to be achieved through other income generation.	Lesley Thomson
		BSAVE OS-C.9	Cultural Services	£2,000	£1,980	31/03/09	13/02/09	12/02/09 Full savings expected to be achieved but not confirmed. Reduction in Programme Distribution costs will be achieved by greater use of e-mail etc.	Lesley Thomson
		BSAVE OS-CS.6	Restructure Management within NS Central	£60,000	£60,000	31/03/09	06/02/09	COMPLETE	Steve Russell
		BSAVE OS-C.5	Review Courier & Delivery Services	£5,000	£5,000	31/03/09	06/02/09	COMPLETE	Fiona Clark
		BSAVE OS-C.6	CRIS	£5,000	£5,000	31/03/09	06/02/09	COMPLETE	Fiona Clark
		BSAVE OS-C.12	Staff Restructuring	£9,000	£9,000	31/03/09	12/02/09	COMPLETE	Fiona Clark
		BSAVE 6a-7.7	Westburn Tennis Centre	£8,000	£8,000	31/03/09	06/02/09	COMPLETE	Steve Russell
		BSAVE 6a-9.10a	Linx Ice Arena	£600,000	£555,555	31/03/09	12/03/09	12/03/09 Full savings expected to be achieved but not confirmed. Awaiting allocation of corporate end of year charges. This underachievement of anticipated savings has resulted from - the ongoing need to maintain the facility plant and equipment which was not budgeted for, termination of contracts (e.g. vending, chip&pin etc.), cost of "Crime Shield" delays in re-allocating staff to other sites /VS-ER union disputes and being unable to claim rates relief due to the rating structure at the Beach Complex as a whole. However this shortfall in savings has been almost entirely matched by the over achievement of savings at Bon Accord Baths, combining the targeted savings for the 2 establishments against predicted outturns shows a predicted net shortfall of around £2,000.	Steve Russell
		BSAVE 6a-10.11b	Beach Leisure Centre	£30,000	£30,000	31/03/09	06/02/09	COMPLETE	Steve Russell
		BSAVE 6a-12.15	Linksfild Pool	£12,000	£12,000	31/03/09	06/02/09	COMPLETE	Steve Russell
		BSAVE 6a-15.25	Bon Accord Baths	£700,000	£743,000	31/03/09	06/02/09	COMPLETE	Steve Russell
		BSAVE 6a-21.4	Curriculum Resource & Information Service Review	£26,000	£26,000	31/03/09	06/02/09	COMPLETE	Fiona Clark





















Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6a-1.1	M&G Shops & Cafes	£60,000	£0	31/03/09	17/03/09	12/03/2009 Full year saving will not be achieved and the outturn revised to £0 in reviewing the current trading position. There has continued to be stronger trading in the Art Gallery shop, with spend per head increased on last year, however the reduction in visitor figures due to reduced opening hours has generally impacted adversely on income generation from cafes and retail outlets. There is evidence that discretionary spend has been affected by the current economic situation, for example in the Cellar Cafe in Provost Skene's House. 3 members of the retail team left on 6 March 09 as part of the corporate ER/VS exercise and will be replaced by part-time staff, however cover is required until the service redesign is reported to Committee in June. Long term sickness of another member of staff and maternity cover led to the requirement to employ agency staff to prevent service failure. An options appraisal on market testing the cafes is due 13 April. This will require input and dedicated resource from Corporate Procurement and Legal to implement.	Christine Rew
		BSAVE 6a-1.3	Exhibitions	£13,000	£13,000	31/03/09	13/02/09	COMPLETE	Christine Rew
		BSAVE 6a-3.6	Museums & Galleries Reduction in Service	£100,000	£72,500	31/03/09	17/03/09	12/03/2009: Full savings not confirmed. Under achievement is due to 6 day opening not fully implemented until August 2008, following committee decision, resulting in higher staff costs.; in addition overtime costs were incurred to open on Public Holiday Monday; casual staff have also been employed to provide sickness cover to keep venues open over lunch times, as well as operate the Tolbooth and also Glover House seasonally, rather than utilising permanent staff as had been envisaged. Vacancy management and capped expenditure across the service is being used to assist achieve savings.	Christine Rew
		BSAVE 6b-4.14	Kaimhill Playing Field	£35,000	£35,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE 6a-3.7	Art Gallery - Reduce Opening Hours	£7,000	£7,000	31/03/09	13/02/09	COMPLETE	Christine Rew

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6f-21.60	Catering	£90,000	£18,000	31/03/09	17/03/09	12/03/09 Full savings will not be achieved as previously reported. Projected outturns indicate the budget will be in deficit by around £72,000 potentially. A full report submitted to Budget Monitoring Board on 30/01/09. Impact of delays in progressing structural changes as well as impact of VS/ER charges against service. Overall reduction in use of staff catering sites. Resultantly Summerhill agreed to closure 30/03/09. Impact of reduction of meetings/catering requests associated with these over the last year due to other departmental savings targets. Impact of VS/ER charges against site also relevant. Additional income from Beach Ballroom will offset a proportion of the deficit. ( up to 50k - to be confirmed)	Steve Russell
		BSAVE 6a-16.30	Sheddocksley sports - remove pavilion costs	£20,000	£19,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. On track to make savings.	David Wright
		BSAVE 6b-4.15	Learning Support - Shire Feeders	£34,000	£34,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE 6a-16.31	Re-align access for Dyce swimming pool	£75,000	£35,000	31/03/09	17/03/09	17/03/09 Full savings expected will not be achieved. Expenditure is higher than anticipated due to delays in achieving staff savings through early retirement and voluntary severance. Shortfall 40k.	David Wright
		BSAVE OS-CL.24	McClymont Hall	£16,000	£16,000	31/03/09	04/02/09	COMPLETE	Mark Armstrong

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE OS-CL.41	Linksfeld Academy Site	£60,000	£0	31/03/09	12/03/09	12/03/09 The saving was to secure £60,000 through new rental income from Linksfeld accommodation. High risk identified by June 2008 that full saving would not be realised, and forecast target saving was reduced to £10,000. Subsequent work has determined that no additional rental income will be achieved in 2008/09. Work with Resources Management defined a service and rental charge per square metre and advised that market conditions, condition of accommodation and uncertainty of duration of any lease would restrict potential new tenants. A number of potential tenants were approached, including Aberdeen University and internal services. One new tenant providing rental income has been identified and is due to occupy accommodation in 2009/10 and will provide rental income. Discussions have commenced with another potential new tenant, NHS. Discussions are ongoing on timescale of longer term plans for Linksfeld site	Mark Armstrong
		BSAVE 6a-17.37	Reduce sports development officers from 6 to 3	£80,000	£79,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. Three Officers have now been matched to Active Communities Development Officers posts and one Officer has been redeployed, one Officer has already taken early retirement, and the final one is due to take early retirement in March 2009. On track to make savings	David Wright
		BSAVE 6a-16.29	Sheddocksley/Alex Collie Sport Centre - Reduce Costs	£35,000	£34,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. Reduced core staffing structure, through transferring staff to cover vacancies elsewhere. Currently still seeking transfer option for surplus Creche Attendant, but officers are confident that budget savings will be achieved. On track to make savings.	David Wright
		BSAVE OS-CL.42	Linksfeld Playing Field	£30,000	£30,000	31/03/09	04/02/09	COMPLETE	Mark Armstrong
		BSAVE OS-CL.43	Adviser in SEN	£35,000	£35,000	31/03/09	04/02/09	COMPLETE	Mark Armstrong
		BSAVE 6b-4.16	Berryden Warehouse	£40,000	£40,000	31/03/09	04/02/09	COMPLETE	Mark Armstrong
		BSAVE 6b-4.18	Re-organise provision relating to Acorn/Griffen projects	£250,000	£250,000	31/03/09	04/02/09	COMPLETE	Graham Wark







Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6a-4.2	Revise programmes at Dyce and BoD pools	£40,000	£39,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. These changes were introduced in January/February 2008 and officers are confident that budget savings will be made. On track to make savings	David Wright
		BSAVE 6a-5.4c	Give COAST coaches key holder access	£18,000	£17,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. Whilst giving COAST coaches key holder access was not possible for safety reasons, all COAST coaches now operate on a self-lifeguarding basis, and pool programmes at Northfield Pool have been reviewed to enable staff savings to be made when COAST sessions are taking place. Officers are confident that savings will be achieved. On track to make saving	David Wright
		BSAVE 6a-7.5e	Swimming lessons break even over 1 year	£163,000	£140,000	31/03/09	17/03/09	17/03/09 Full savings will not be achieved. Income has been significantly reduced by pool closures at Tullos and Linksfield pools due to maintenance problems. Furthermore unscheduled short term maintenance closures at Northfield and Summerhill pools are affecting the ability to generate anticipated income levels. Shortfall is anticipated to be £23k	David Wright
		BSAVE 6a-8.9	Close Sheddocksley Sports Centre weekdays	£20,000	£19,000	31/03/09	17/03/09	17/03/09 Forecast outturn shows spend on budget but actions associated with delivering budget are not complete. Daytime closures were introduced on 1 April 2008. Staff have been transferred to other facilities wherever possible and officers are confident that savings will be achieved. On track to make savings.	David Wright
		BSAVE 6a-18.39	Private/Public Sector partnership Hazlehead Golf	£375,000	£0	31/03/09	12/03/09	12/02/09 Full savings will not be achieved. Council (11 February 09) Resolution of the Policy and Strategy Committee affirmed to approve acceptance of the bid from the Mackenzie Club Ltd, with the addition that the tender not be formally accepted until the Council is satisfied that reasonable and necessary safeguards are in place; that the City Solicitor report to the Resources Management Committee on 10th March; and the draft agreement to lease be brought the Council for a decision. A report on this project is being prepared for Full Council on 25th March 2009.	Belinda Miller

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE OS-C.29	Review of Outdoor Education	£26,000	£20,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed. Delays in launching new brand (Adventure Aberdeen) and economic downturn have limited the ability to generate anticipated income levels. However some of this should be mitigated for by holding back on expenditure on equipment and supplies. 'Adventure Aberdeen' was formally launch commercial element of in early December, and income is expected to pick up before the end of March 2009.	David Wright
		BSAVE 6a-19.42	Torry Youth and Leisure Centre	£50,000	£50,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE 6a-11.14a	Tulloch Swimming Pool - Locker storage system	£20,000	£20,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE 6a-5.3a	Remove staffing during week at Hazlehead & Kincorth Pools	£70,000	£70,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE OS-C.34	Abbotswell Nursery - funding no longer required	£84,000	£84,000	31/03/09	04/02/09	COMPLETE	Graham Wark
		BSAVE 6a-3.11	Aberdeen Performing Arts and other Trusts	£50,000	£50,000	31/03/09	04/02/09	COMPLETE	Gail Woodcock
		BSAVE 6b-2.7	Phase one of School estate strategy	£850,000	£525,000	31/03/09	10/03/09	10/03/09 Full savings will not be achieved. School Estate Strategy on track & phase 1 has been completed. 5 primary schools closed August 2008. Medium term proposals were considered at Policy and Strategy (Education) Committee 7th September 2008. Although progressing all work necessary, savings are less than estimated £850k. Finance estimate £525k. No further update 10.03.09	Rhona Jarvis
		BSAVE 6b-8.53	Active Schools	£304,000	£304,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6c-1.3	Unallocated Budget from cash grant uplift to GAE	£80,000	£80,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6b-8.54	Transformation Family Centres realignment of budget	£100,000	£100,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6b-6.46	Independent projects Learning and Leisure	£6,000	£6,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6b-8.55	Transformation adjustment-EAL formula	£250,000	£250,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE OS-C.2	Removal of Growth items for 08-09	£135,000	£135,000	31/03/09	05/02/09	COMPLETE	Christine Rew

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6b-3.9	Review of Music School/Centre	£144,000	£160,000	31/03/09	13/02/09	12/02/09 Full savings expected to be achieved but not confirmed. Agreed measures in place from 01/04/08. That is music fees have been increased, charges for SQA music introduced, the number of music lessons per instructor increased, and Music School outreach reduced. Savings subject to demand not falling as consequence of price increase-monitoring shows this on target. Additional £16k saving from not filling vacancy will offset £15.5k shortfall in BSave 6b-2.5	Isobel Date
		BSAVE 6b-2.5	Fund a review of Curriculum Development	£145,000	£145,000	31/03/09	13/03/09	COMPLETE	Isobel Date
		BSAVE 6b-7.51 N	Primary School Cash Limit	£170,820	£170,820	31/03/09	05/02/09	COMPLETE	Isobel Date
		BSAVE 6b-7.50 N	School Transport	£83,000	£83,000	31/03/09	06/02/09	COMPLETE	Isobel Date
		BSAVE 6b-4.12 N	Mid Year Staffing Review	£37,667	£37,667	31/03/09	06/02/09	COMPLETE	Isobel Date
		BSAVE TP(C)R6	Reduction in teaching staff formula to 96% (95.04% in secondary schools only)	£1,080,000	£820,000	31/03/09	10/03/09	10/03/09 Full savings will not be achieved. This has been implemented and secondary schools have finalising their individualised budget savings plans as reported to Policy & Strategy (Education) Committee as part of the Mid-Year Staffing report Jan 09. The actual part year savings will be approximately £820,000. Implementation commenced at the start of the academic year and the £1,080,000 refers to the financial year.	Rhona Jarvis
		BSAVE TP(C)R15	Develop intensive assessment and support for children with additional support needs	£910,000	£900,000	31/03/09	17/02/09	17/02/09 Full savings expected to be achieved but not confirmed This saving was split 60%/40% between Social Work and Education and as such was set against the 'Out Of City Placements budgets' The latest estimate for the Education share of 364k is that the service is on track to achieve this saving	Kay Dunn
		BSAVE OS 1	Adult Literacy and Numeracy	£280,000	£280,000	31/03/09	19/02/09	COMPLETE	Lillias Leighton
		BSAVE 6b-4.13	Educational Psychology	£300,000	£300,000	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6a-4.1b N	Charges 10% increase	£62,592	£51,000	31/03/09	17/03/09	17/03/09 Full savings expected to be achieved but not confirmed Agreed measures to achieve additional income in place. (Sports admissions charges increased from 01/04/08). Current usage and income within North sports facilities indicates that the North share of the Citywide income target will be achieved. Officers will continue to monitor and report on progress. On track to make savings	David Wright



Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 0708 N	Knock-on effects of savings in 07/08 North	£416,000	£416,000	31/03/09	14/01/09	COMPLETE	Jim Stephen
		BSAVE 6b-3.10	Non-Statutory TASSCC	£103,000	£103,000	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6b-4.12S	Mid Year Staffing	£37,700	£37,700	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6b-7.50S	School Transport	£120,000	£120,000	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6b-7.51S	Primary School Cash Limit	£171,000	£171,000	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6b-1.1	PT Network	£100,000	£100,000	31/03/09	12/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6a-4.1bS	Charges 10% Increase	£119,988	£100,000	31/03/09	13/03/09	13/03/09 Full savings expected to be achieved but not confirmed. 10% Increase in charges has been put in place and we are currently monitoring levels of income and usage and any possible customer resistance. Notwithstanding the closure at Tullos Pool the anticipated levels of income are being generated.	Graham Wark
		BSAVE 6b-3.11S	Non-Statutory SFD	£71,079	£71,079	31/03/09	05/02/09	COMPLETE	Graham Wark
		BSAVE 6b-1.2 SL	Statutory Nursery Service	£365,000	£365,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE OS-C.49 SL	C & LD Services	£500,000	£500,000	31/03/09	19/02/09	COMPLETE	Lillias Leighton
		BSAVE 6b-1.3	Breakfast provision	£600,000	£600,000	31/03/09	06/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6b-1.4	Probationers	£200,000	£200,000	31/03/09	05/02/09	COMPLETE	Rhona Jarvis
		BSAVE 6b-3.8 SL	NPAF	£2,000,000	£1,200,000	31/03/09	10/03/09	10/03/09 Full savings will not be achieved. A report was submitted to the Budget Monitoring Board in December 2008 where it was agreed that the underachievement for 2008/09 will be carried forward to 2009/10 and delivered on 1 April 2009 because it is included in the base budget 09/10. No further update 10.03.09	Rhona Jarvis
		BSAVE 6b-7.51C	Primary School Cash Limit	£171,000	£171,000	31/03/09	18/02/09	COMPLETE	Mark Armstrong
		BSAVE 6b-7.50C	School Transport	£97,000	£97,000	31/03/09	05/02/09	COMPLETE	Mark Armstrong
		BSAVE 6b-4.12C	Mid Year Staffing	£37,700	£37,700	31/03/09	19/02/09	COMPLETE	Mark Armstrong

Traffic Light Icon	Short Trend	Action Code	Action Title	Budget Saving	Current Value	Due Date	Latest Date	Latest Status Update	Managed By
		BSAVE 6a-4.1bC	Charges 10% Increase	£114,072	£17,500	31/03/09	12/03/09	12/03/09 Full savings (income increase) will not be achieved. Saving will not be achieved due to the impact of reduced programmes across multiple sites (approx 25% of programming hours eliminated across the neighbourhood). Season ticket income down for golf course (implications of the impact of the Hazlehead decision has yet to be confirmed). Impact of closure of LIA has had significant impact on BLC use. Impact of economic downturn on "leisure sites" resultantly operations are reducing any non-necessary spend in order to strengthen position. Indoor facilities have reviewed and are seeking to redress limited admissions, also impacted by implementation of required maintenance closures. (Sports admissions charges increased from 01/04/08). Current usage and income within these facilities indicates that the share of the Citywide income target will not be achieved. Officers will continue to monitor and report on progress. Operationally management continuing to reduce expenditure to assist in the offset of this.	Steve Russell
		BSAVE 6b-3.11C	Non-Statutory SFD	£45,844	£45,844	31/03/09	05/02/09	COMPLETE	Mark Armstrong
		BSAVE 6b-7.52	Early Retirement Options	£500,000	£0	01/04/09	13/03/09	13/03/09 Full savings will not be achieved.. The Early Retirement trawl had limited success with 34 teachers having had their requests granted. However, the savings associated with this action have been allocated to other budget headings within this report as part of work to reduce excess staff in Primary & Secondary schools.	Graham Wark

£14,164,462	£11,465,245
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£26,238,462	£23,313,530
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